



Colliers International (Atlantic) Valuation & Advisory Services has an immediate opening for an **AACI-designated Commercial Real Estate Analyst**.

Colliers International (Atlantic) Valuation & Advisory Services is a leading provider of appraisals for investment-grade real estate including industrial, multi-family, retail, land, and office properties throughout the Atlantic Provinces. For more information on our company and services please refer to our website at: <http://www.collierscanada.com/en/offices/halifax/experts/valuations>

Position

We are seeking an AACI-designated Commercial Real Estate Analyst trainee to join our team in Halifax, NS. The position will be full-time employment for applicants meeting the criteria below.

Job Responsibilities

- Assisting the senior consultants in commercial real estate appraisals.
- Depending on experience level, potentially leading commercial real estate appraisal files.
- Conducting research in commercial real estate transactions and market conditions
- Undertaking sales analyses

Requirements

- AACI designation
 - Experience is an asset but is not required.
- Possess strong computer skills, including intermediate – advanced knowledge of Microsoft Office products such as Excel, Word, and Outlook
- Proficient writing skills
- Valid driver's license

Skills and Attributes

- Strong planning, organizational and time management skills
- Must be detail oriented with excellent oral and written communication skills
- Able to work with complex spreadsheets
- Must be able to work independently as well as part of a team
- Able to multi-task, prioritize responsibilities, and meet tight deadlines
- Possess professional and courteous interpersonal skills (telephone and in-person)
- Able to take initiative and should be highly motivated
- Integrity – must be able to work with confidential information

Application Process

If you are interested in becoming a member of our team, please submit your resume and cover letter as indicated.

- Email to mike.white@colliers.com with the subject line **AACI Real Estate Analyst Application – [Your Name]**
- **Closing Date:** October 15, 2016

We thank all applicants for their consideration of this position. Only those selected for interviews will be contacted.